



ARLINGTON RECREATION DEPARTMENT
17 Irving Street, Arlington MA 02476

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COMMISSIONERS:

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CALL FOR BANDS / REQUEST FOR QUALIFICATIONS (RFQ)

Arlington Recreation- Summer Concert Series at Reservoir Beach

Town of Arlington

Arlington Recreation Department

17 Irving Street, Arlington MA 02476

This Call for Bands is issued as a **Request for Qualifications (RFQ)** to identify qualified musical performers for the **2026 Reservoir Beach Summer Concert Series hosted by the Arlington Recreation Department.**

This solicitation does not constitute a Request for Proposals under M.G.L. c.30B and is intended solely to establish a list of qualified performers for potential engagement at the discretion of the Issuing Authority.

Program Description

Arlington Recreation Department seeks qualified musical bands and ensembles to perform as part of its **2026 Reservoir Beach Summer Concert Series**. The Arlington Reservoir Beach Summer Concert Series is a free entry family-friendly event hosted by the Arlington Recreation Department at our chlorinated freshwater beach. The Recreation Department also collaborates with local beer and food vendors to provide concert goers with options for food and beverages during the concert.

The Reservoir Beach Summer Concert Series is a highly attended family fun event, hosting between 2,000 to 3,000 concert goers per event.

Anticipated Schedule

- **Performance Dates and Times:**

Thursday June 25, 2026	5:30-8: 30PM
Thursday July 9, 2026	5:30-8: 30PM
Thursday July 23, 2026	5:30-8: 30PM
Thursday August 6, 2026	5:30-8: 30PM
Thursday August 20, 2026	5:30-8: 30PM

- **Rain Date:** Friday Night of the same week, 5:30 PM- 8:30 PM
- **Venue:** Arlington Reservoir Beach- 310 Lowell Street, Arlington MA 02474
- **Audience:** General public; all ages

Dates and locations are subject to change at the discretion of the municipality.

Eligibility Requirements

Submissions are encouraged from:

- Arlington based and regional bands
- Professional and semi-professional performers
- A wide variety of musical genres suitable for all ages and appropriate for public events

All performers must:

- Be capable of performing for a total of 3 hours from 5:30PM to 8:30PM with two 15-minute breaks. The first set must start at 5:30 and the last set may not end before 8:30 PM.
- All performers must be broken down and vacate the performance area by 9:00 PM
- Provide their own instruments and backline equipment
- Conduct themselves in a manner consistent with public decency standards
- Comply with all applicable federal, state, and local laws and regulations

Scope of Services

Selected performers may be required to:

- Perform live music for a scheduled concert date
- Participate in sound check as directed by municipal staff or contractors
- Coordinate technical needs in advance of the performance

- Provide promotional materials (photo, bio, website/social links)

Arlington Recreation will be providing the following:

- Tent for shade
- Electrical access
- Event promotion through municipal communication channels
- On-site municipal coordination

Compensation

Performers selected under this RFQ will be paid a **fixed performance fee of \$550**, subject to:

- Execution of a standard municipal contract or performance agreement.
- Submission of a completed IRS Form W-9.
- Compliance with all municipal payment requirements.

Payment will be issued in accordance with municipal finance procedures following satisfactory completion of services.

Submission Requirements

Interested bands shall submit the following information:

1. Band name and primary contact information.
2. Description of musical style(s) and performance experience.
3. Links to audio and/or video samples (live performance preferred).
4. Technical requirements.
5. Availability during the concert season.

Submissions shall be received no later than **Monday March 2, 2026**.

Submissions may be delivered electronically to:

recoffice@town.arlington.ma.us

Evaluation & Selection

Submissions will be reviewed by the Recreation Department. Selection will be based on:

- Artistic quality and performance experience

- Appropriateness for a municipal, family-oriented audience
- Diversity of musical offerings across the series
- Technical compatibility with municipal venues
- Availability and past performance reliability

The Recreation Department may select multiple performers and is under no obligation to award a contract to any respondent.

Contractual Requirements

Selected performers will be required to execute a standard municipal services contract or performance agreement.

Non-Discrimination & Compliance

Performers must comply with:

- **M.G.L. c.151B** (Non-Discrimination).
- **M.G.L. c.268A** (Conflict of Interest Law).
- All other applicable federal, state, and local laws

Reservation of Rights

The Recreation Department reserves the right to:

- Reject any or all submissions.
- Cancel or amend this solicitation at any time.
- Waive informalities or minor irregularities.
- Modify the concert schedule or scope of services.

Questions & Communications

All inquiries regarding this RFQ shall be directed to the Arlington Recreation Department

Email: Recoffice@town.arlington.ma.us

Phone: 781-316-3880